

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

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Democratic Services

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BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the Local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Mayor Marvin Rees
- Councillor Craig Cheney – Deputy Mayor and Cabinet Member for City Economy, Finance and Performance
- Councillor Asher Craig – Deputy Mayor and Cabinet Member for Children’s Services, Education and Equalities
- Councillor Don Alexander – Cabinet Member for Transport
- Councillor Nicola Beech – Cabinet Member for Strategic Planning, Resilience and Floods
- Councillor Helen Holland - Cabinet Member with responsibility for Adult Social Care and Integrated Care System
- Councillor Ellie King Cabinet Member with responsibility for Public Health and Communities
- Councillor Tom Renhard – Cabinet Member for Housing Delivery and Homelessness
- Councillor Kye Dudd – Cabinet Member for Housing Services & Energy
- Councillor Marley Bennett – Cabinet Member for Waste, Climate & Just Transition

The City Council’s website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Tom Gilchrist, Private Housing and Accessible Homes Manager tom.gilchrist@bristol.gov.uk	<p>People Living in Vehicles in Bristol To provide information about people living in vehicles acknowledging the growing challenges, our current responses and possible next steps.</p> <p>Open</p>	Cabinet 5 Mar 2024	Mayor	Communities Scrutiny Commission
Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk	<p>Local Electric Vehicle Infrastructure Fund (LEVI) Bid To note the Stage 2 bid for Local Electric Vehicle Infrastructure Fund (LEVI) funding and to seek approval to accept and spend the funding.</p> <p>Open</p>	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny
Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk	<p>A4 Portway Strategic Corridor Outline Business Case (OBC) To seek approval for the submission of an Outline Business Case (OBC) to the West of England Combined Authority (WECA) and progress to the Full Business Case (FBC) stage for City Regional Sustainable Transport Settlement (CRSTS) funding to deliver the A4 Portway Strategic Corridor improvements.</p>	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Part exempt 3			
Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk	<p>City Region Sustainable Transport Settlement (CRSTS) – Maintenance and Integrated Transport Block Allocation 2024/25</p> <p>To seek approval to accept and spend the maintenance and Integrated Transport Block (ITB) funding allocations from West of England Combined Authority (WECA) as part of the City Region Sustainable Transport Settlement (CRSTS), internal funding, funding from the Traffic Signals Obsolescence Grant (TSOG) and funding for pot holes to deliver the maintenance and ITB projects as necessary.</p> <p>Open</p>	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Paul Sylvester, Head of Housing Options paul.sylvester@bristol.gov.uk	<p>Bristol Street Outreach Contract Extension</p> <p>To seek approval to extend the Bristol Outreach Service contract.</p> <p>Open</p>	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Housing Delivery and Homelessness	Communities Scrutiny Commission
Jonathan James, Head of	Parks and Green Spaces Strategy	Cabinet	Cabinet Member with	Communities

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Natural and Marine Services jonathan.james@bristol.gov.uk	To seek approval of the new Parks and Green Spaces and Food Growing and Allotments Strategy and to submit a bid for funding to the West of England Combined Authority (WECA) Green Recovery Fund. Open	5 Mar 2024	responsibility for Public Health and Communities	Scrutiny Commission
Jonathan James, Head of Natural and Marine Services jonathan.james@bristol.gov.uk	Investment in Parks To seek approval to allocate Strategic Community Infrastructure Levy (CIL) to a programme of investment in the city's parks and green spaces. Open	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Public Health and Communities	Communities Scrutiny Commission
Helen Reed, Interim City Leap Client Function Lead helen.reed@bristol.gov.uk	City Leap Power Purchase Agreement To seek approval to establish a Power Purchase Agreement to enable Bristol City Council (BCC) to purchase electricity generated by renewable energy systems funded and installed by Bristol City Leap (BCL) and other local renewable energy systems and establish arrangements to enable investments by BCL in energy efficiency measures for BCC sites.	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Housing Services & Energy	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
<p>Louise Davidson, Head of Housing Delivery, Enabling and Development Services louise.davidson2@bristol.gov.uk</p>	<p>Goram Homes - Pipeline of Housing Development Sites To provide an update on the pipeline of housing development sites previously approved by Cabinet for allocation to Goram Homes.</p> <p>Open</p>	<p>Cabinet 5 Mar 2024</p>	<p>Cabinet Member with responsibility for Housing Delivery and Homelessness</p>	<p>Communities Scrutiny Commission</p>
<p>Jonathan James, Head of Natural and Marine Services jonathan.james@bristol.gov.uk</p>	<p>One City Bristol Tree Strategy To note the One City Bristol Tree Strategy. Non Key Open</p>	<p>Cabinet 5 Mar 2024</p>	<p>Cabinet Member with responsibility for Public Health and Communities</p>	<p>Communities Scrutiny Commission</p>
<p>Louise Davidson, Head of Housing Delivery, Enabling and Development Services louise.davidson2@bristol.gov.uk</p>	<p>Accelerating the Transformation of Temporary Accommodation To note the action needed to tackle the growing temporary accommodation crisis including approval in respect of the acquisition of properties.</p>	<p>Cabinet 5 Mar 2024</p>	<p>Cabinet Member with responsibility for Housing Delivery and Homelessness</p>	<p>Communities Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Part exempt 3			
Jonathan James, Head of Natural and Marine Services jonathan.james@bristol.gov.uk	Allotments Rents and Charges To approve updated rents and service charges for Allotments. Open	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Public Health and Communities	Communities Scrutiny Commission
Guy Fishbourne, Sports and Physical Activity Development Manager guy.fishbourne@bristol.gov.uk	Football Foundation Funding for Playzone – Ball Courts To seek approval to develop and submit a proposal to the new Football Foundation funded initiative and, if successful, to accept and spend the funding. Open	Cabinet 5 Mar 2024	Mayor	Communities Scrutiny Commission
Catherine Martin catherine.martin@bristol.gov.uk	Co-production Policy and Process for Adult Social Care To note progress on the development of a Co-production Policy for Adult Social Care. Non Key Open	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Adult Social Care and Integrated Care System	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk</p>	<p>Home to School Travel Support Policy Changes To seek approval of changes to the Home to School 5-16 Travel Support Policy and Home to School 16-25 Travel Support Policy.</p> <p>.</p> <p>Open</p>	<p>Cabinet 5 Mar 2024</p>	<p>Deputy Mayor with responsibility for Children's Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>
<p>Jane Taylor, Employment and Skills Manager jane.taylor@bristol.gov.uk</p>	<p>Employment, Skills and Lifelong Learning (ESL) Plan 2024-28 To seek approval of the Employment, Skills and Lifelong Learning Plan for 2024-28.</p> <p>Open</p>	<p>Cabinet 5 Mar 2024</p>	<p>Deputy Mayor with responsibility for Children's Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>
<p>Jane Taylor, Employment and Skills Manager jane.taylor@bristol.gov.uk</p>	<p>Future Bright Plus – Phase 3 extension of existing programme To seek approval to accept and spend funding in relation to the Future Bright Phase 3 Grant to extend and enhance the delivery of the existing Future Bright Employment Support Programme.</p>	<p>Cabinet 5 Mar 2024</p>	<p>Deputy Mayor with responsibility for Children's Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Jane Taylor, Employment and Skills Manager jane.taylor@bristol.gov.uk	<p>WorkWell Partnership – Specialist Employment Support Programme</p> <p>To seek approval to hold detailed bid negotiations with the NHS BNSSG (Bristol, North Somerset and South Gloucestershire) and DWP to become a Vanguard Programme for the Government’s WorkWell Partnership Programme</p> <p>Open</p>	Cabinet 5 Mar 2024	Deputy Mayor with responsibility for Children’s Services, Education and Equalities	People Scrutiny Commission
Reena Bhogal-Welsh, Director: Education and Skills Reena Bhogal-Welsh@bristol.gov.uk	<p>Variation of Alternative Learning Provision Framework to cover Post-16 SEND Support</p> <p>To seek approval to vary the Alternative Learning Provision (ALP) framework to cover post-16 SEND support.</p> <p>Open</p>	Cabinet 5 Mar 2024	Deputy Mayor with responsibility for Children’s Services, Education and Equalities	People Scrutiny Commission
Tim O’Gara, Director - Legal and Democratic Services tim.ogara@bristol.gov.uk	<p>Bristol Holding Limited Group Company Business Plans 2024/25</p> <p>To approve the 2024/2025 Business Plans for the</p>	Cabinet 5 Mar 2024	Deputy Mayor with responsibility for City Economy, Finance &	Overview & Scrutiny Management

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Bristol Holding Limited Group of companies. Part exempt 3		Performance	Board
Tim Borrett, Director: Policy, Strategy and Digital tim.borrett@bristol.gov.uk	Q3 Quarterly Performance Progress Report – Q3 2023/24 To update on the Council's Performance Management Report for Q3 2023/24 Non Key Open	Cabinet 5 Mar 2024	Deputy Mayor with responsibility for City Economy, Finance & Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Finance Exception Report (P10) To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required. Open	Cabinet 5 Mar 2024	Deputy Mayor with responsibility for City Economy, Finance & Performance	Resources Scrutiny Commission
Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk	Transport Funding Bid – A432 (Fishponds Road) To seek approval to accept and spend funding. Part exempt 3	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Paul Sylvester, Head of Housing Options paul.sylvester@bristol.gov.uk</p>	<p>Single Homelessness Accommodation Programme (SHAP) Funding Bid To seek approval to accept and spend grant funding for the Single Homelessness Accommodation Programme (SHAP).</p> <p>Open</p>	<p>Cabinet 9 Apr 2024</p>	<p>Cabinet Member with responsibility for Housing Delivery and Homelessness</p>	<p>Communities Scrutiny Commission</p>
<p>Paul Sylvester, Head of Housing Options paul.sylvester@bristol.gov.uk</p>	<p>Homelessness Prevention Grant Allocation top-up for 2024-25 To seek approval to accept and spend Bristol's Homelessness Prevention Grant Allocation top-up for 2024/25.</p> <p>Open</p>	<p>Cabinet 9 Apr 2024</p>	<p>Cabinet Member with responsibility for Housing Delivery and Homelessness</p>	<p>Communities Scrutiny Commission</p>
<p>Richard Young, Head of Strategic Finance richard.young@bristol.gov.uk</p>	<p>Q4 Corporate Risk Report To provide an update of the current significant strategic risks to achieving the Council's objectives as set in the Corporate Strategy and summarises progress in managing the risks/actions being taken for each quarter.</p> <p>Non Key Open</p>	<p>Cabinet 9 Apr 2024</p>	<p>Deputy Mayor with responsibility for City Economy, Finance & Performance</p>	<p>Resources Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Tim Borrett, Director: Policy, Strategy and Digital tim.borrett@bristol.gov.uk</p>	<p>Tibco Maintenance Contract To seek approval to procure and award a 3-year contract for Tibco Maintenance, a system that enables different IT systems to connect.</p> <p>Open</p>	<p>Cabinet 9 Apr 2024</p>	<p>Deputy Mayor with responsibility for City Economy, Finance & Performance</p>	<p>Resources Scrutiny Commission</p>
<p>Tim Borrett, Director: Policy, Strategy and Digital tim.borrett@bristol.gov.uk</p>	<p>Hybrid Meeting Technology and Audio-Visual Upgrades To seek approval to procure and award the contract(s) for the provision of new hybrid meeting technology and audio-visual equipment for City Hall (and Incident Room in 100 Temple Street).</p> <p>Open</p>	<p>Cabinet 9 Apr 2024</p>	<p>Deputy Mayor with responsibility for City Economy, Finance & Performance</p>	<p>Resources Scrutiny Commission</p>
<p>Niotia Ferguson, Head of Service - Procurement and Contract Management niotia.ferguson@bristol.gov.uk</p>	<p>Procurement Forward Plan 2024/25 To note the Procurement forward plan 24/25 for goods, works or services.</p> <p>Non Key Open</p>	<p>Cabinet 9 Apr 2024</p>	<p>Deputy Mayor with responsibility for City Economy, Finance & Performance</p>	<p>Resources Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Nancy Rollason, Head of Legal Services nancy.rollason@bristol.gov.uk</p>	<p>Procurement of a Legal Dynamic Purchasing System and External Legal Services To seek approval to procure and enter into a dynamic purchasing system for legal services and procure external legal services.</p> <p>Open</p>	<p>Cabinet 9 Apr 2024</p>	<p>Deputy Mayor with responsibility for City Economy, Finance & Performance</p>	<p>Resources Scrutiny Commission</p>
<p>Paul Sylvester, Head of Housing Options paul.sylvester@bristol.gov.uk</p>	<p>Temporary Accommodation Update 1. To seek approval for the Full Business Case (FBC) for the conditional assignment of a property lease from a Registered Provider of Social Housing and to conditionally approve the release of capital. 2. To update cabinet on options for extending the lease with the Hospital Trust for 24 units of accommodation.</p> <p>Part exempt 3</p>	<p>Cabinet 9 Apr 2024</p>	<p>Cabinet Member with responsibility for Housing Delivery and Homelessness</p>	<p>Communities Scrutiny Commission</p>
<p>Reena Bhogal-Welsh, Director: Education and Skills Reena Bhogal-Welsh@bristol.gov.uk</p>	<p>Safety Valve Programme – capital funding To seek approval, if successful, to accept and spend capital funding in relation to the Safety Valve Programme.</p>	<p>Cabinet 9 Apr 2024</p>	<p>Deputy Mayor with responsibility for Children’s Services, Education and</p>	<p>People Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Part exempt		Equalities	
Ken Lawson, Waste Strategic Client Manager Ken.Lawson@bristol.gov.uk	<p>Increase in Fixed Penalty Notice Rates for Fly Tipping and Graffiti</p> <p>To seek approval to increase the fixed penalty notice rates for fly tipping, graffiti and flyposting in accordance with the Environmental Offences (Fixed Penalties) (Amendment) (England) Regulations 2023.</p> <p>Open</p>	Cabinet 9 Apr 2024	Cabinet Member for Waste, Climate, Ecology and Just Transition	Communities Scrutiny Commission
Sarah Stone, Service Manager for In House Adult Provider Services sarah.stone@bristol.gov.uk	<p>Community Meals Service contract</p> <p>To seek approval to award procure and award a contract for frozen meals for the Community Meals service.</p> <p>Open</p>	Cabinet 9 Apr 2024	Cabinet Member with responsibility for Adult Social Care and Integrated Care System	People Scrutiny Commission